



BYRAM HILLS CENTRAL SCHOOL DISTRICT

10 Tripp Lane, Armonk, NY 10504

Office: 914-273-4198 X 5938 Fax: 914-273-4199

June 5, 2024

Ocean Janitorial Supply Inc.
2775 Sunrise Highway
Islip Terrace, NY 11752
Attn: Kyle Portera

Re: Janitorial Equipment and Supplies Bid 24/25-01

Dear Kyle Portera,

I am pleased to inform you that the Board of Education has awarded you 617 Estimated Units from a total of 231 line items as highlighted in the attached ("Price List - Awarded Items FOR OCEAN JANITORIAL SUPPLY 2425-01 JANITORIAL EQUIPMENT AND SUPPLIES.pdf")

The total award amount will be based on the quantities ordered from July 1, 2024 through June 30, 2025 at the Unit Prices your firm submitted. The Byram Hills School District reserves the right to renew this Contract for up to two additional one-year periods from July 1, 2025 through June 30, 2026, and from July 1, 2026 through June 30, 2027. Bid renewal shall be subject to any adjustments or agreement between the parties.

A Purchase Order for these items will be sent to you shortly.

I look forward to working with your company in the coming year.

Sincerely,

Sarah Lusardi
Purchasing Agent